

April 28, 2026

Royalton Borough Authority

Minutes

The Royalton Borough Authority met on the above date; meeting being called to order by Chairman Hulsberg at 5:00 PM.

Authority Members present were John Hulsberg, Steve Leedy, Tom Orris and Richard Staley. Absent was Donny Nagle.

Also in attendance were Amy Burrell, Recording Secretary, Solicitor Steve Miner, Solicitor Abbigail Agosti, and Kole Nye, HRG.

Minutes of the previous meeting held March 24, 2026, were presented and approved through motion by Leedy. Seconded by Orris and carried.

The Financial Reports were presented and approved through motion by Orris. Seconded by Staley and carried. Secretary Burrell noted that two water customers were shutoff after the winter moratorium period. Both had since brought their accounts current including a lien on one property.

The Schedules of Bills payable from the Water and Sewer Funds were presented and approved through motion by Leedy. Seconded by Orris and carried.

Engineer's Report: HRG has issued the Notice of Intent to Award to Insight Pipe Contracting LLC on March 26th. The remaining documents were received and the Notice to Award was issued April 17th with the Notice to Proceed date April 22nd. The pre-construction meeting was held on April 22nd. Insight Pipe Contracting LLC has provided a preliminary construction progress schedule indicating that pre-CCT inspections will start the week of May 6th with all work to be completed by the end of June. Discussion was had regarding HRG providing Resident Project Representative (RPR) services. HRG has recommend RPR services for the lining process of the project estimated at approximately 40 hours totaling \$5600. Orris asked if the lines will be CCTV reviewed after the lining with Nye replying in the affirmative. From the discussion Orris made a motion to approve up to 50 hours of HRG RPR services, specifically during the lining process, and if more hours were to be needed HRG will bring back to the Authority Board for discussion. Seconded by Staley and carried.

Old Business: Secretary Burrell reviewed that information was obtained that Londonderry Township is moving forward with a pit meter project that will include backflow prevention for those remaining properties who need to come into compliancy. Orris asked if 4 Juniata Street has made payment for the broken water meter with Secretary Burrell replying in the negative. Solicitor Miner will move forward with the lien as the deadline for payments has occurred.

New Business: Secretary Burrell and Solicitor Miner apprised the Authority Board that the Royalton Borough Council has determined that a policy change will be made via Resolution to do away with the utility moratorium period. The Borough determined it cannot continue to financially carry the costs of unpaid accounts. Solicitor Miner reminded the Authority Board that

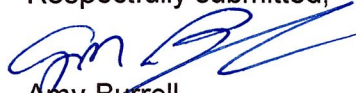
the Borough is not PUC regulated which means it may adjust the collection policy as needed. Leedy made a motion to support the Council's proposed change to the utility moratorium policy Resolution. Seconded by Orris and carried.

No further action.

Motion was made by Orris to adjourn. Motion was seconded by Leedy and carried.

The meeting stood adjourned at 5:28 pm.

Respectfully submitted,



Amy Burrell
Recording Secretary