

February 25, 2025

Royalton Borough Authority

Minutes

The Royalton Borough Authority met on the above date; meeting being called to order by Chairman Hulsberg at 5:00 PM.

Authority Members present were John Hulsberg, Steve Leedy, Beth Orris, Tom Orris and Richard Staley.

Also in attendance were Amy Burrell, Recording, Solicitor Steve Miner, Kole Ney, HRG.

Minutes of the previous meeting held January 28, 2025, were presented and approved through motion by T. Orris. Seconded by Staley and carried.

The Financial Reports were presented and approved through motion by Leedy. Seconded by T. Orris and carried.

The Schedules of Bills payable from the Water and Sewer Funds were presented and approved through motion by T. Orris. Seconded by Leedy and carried.

Engineer's Report: Nye reported the HRG has provided a brief analysis of the proposed quarterly sewer treatment fees and associated flow rate information. A Wastewater Rate Analysis and Self-Liquidating Debt Report proposal was presented to the Authority Board for consideration. Nye noted that HRG is still awaiting certified payrolls from Zimmerman Environmental to be able to closeout the Water Street Pump Station Project.

Old Business: Secretary Burrell discussed the requirement of backflow prevention devices for the properties in Londonderry Township serviced by the Royalton water system. Londonderry Township had originally anticipated having property owners install backflow devices in conjunction with the township's meter/pit project however, that project will not be happen now until later 2025 or into 2026. Secretary Burrell asked for direction from the Board as to the timeline for Londonderry system users to comply with the backflow prevention ordinance. From discussion, Chairman Hulsberg made a motion for the Londonderry users on the Royalton water system to comply by May 1, 2025. No second heard. Leedy made a motion for Londonderry users on the Royalton water system to comply by June 1, 2025. Seconded by Hulsberg and carried. Secretary Burrell will send certified communication to the Londonderry users.

The Royalton Borough Authority recessed into Executive Session at 5:17 pm for a legal matter and professional services. Regular session resumed at 5:39 pm.

New Business: Leedy made a motion to table Resolution 2025-A-1 Sewer Treatment Agreement and directed the Secretary to reappoint the resolution number to the sewer treatment agreement extension resolution for the sake of chronological ordering. Seconded by B. Orris and carried. B. Orris made a motion to approve and number the sewer treatment agreement extension to Resolution 2025-A-01. Extension will be at the same terms until June 30, 2025. Seconded by T. Orris and carried. Sewer rate discussions were tabled until further information is provided regarding the new sewer treatment agreement.

No further action.

Motion was made by B. Orris to adjourn. Motion was seconded by Staley and carried.

The meeting stood adjourned at 5:42 pm.

Respectfully submitted,



Amy Burrell
Recording Secretary