

January 28, 2025

Royalton Borough Authority

Minutes

The Royalton Borough Authority met on the above date; meeting being called to order by Chairman Hulsberg at 5:00 PM.

Authority Members present were John Hulsberg, Steve Leedy, Beth Orris, Tom Orris and Richard Staley.

Also in attendance were Amy Burrell, Recording, Solicitor Steve Miner, Caleb Krauter, HRG.

Secretary Burrell noted this is a reorganization meeting. Solicitor Miner called for nominations of officers. T. Orris made a motion to reappoint the current slate of officers. Seconded by Hulsberg. No other nominations were heard. Solicitor Miner closed nominations and called for a vote with all in the affirmative for the reappointing of the current slate of officers. Solicitor Miner turned the meeting over to Chairman Hulsberg.

Minutes of the previous meeting held December 17, 2024, were presented and approved through motion by B. Orris. Seconded by Leedy and carried.

The Financial Reports were presented and approved through motion by T. Orris. Seconded by Leedy and carried.

The Schedules of Bills payable from the Water and Sewer Funds were presented. B. Orris asked what the invoices were for to Hydra-Numatic and Everbridge. Secretary Burrell reviewed that Hydra-Numatic was called for issues at the Edgewater Pump Station and Everbridge is the fee for the emergency alert system. The Schedules of Bills payable from the Water and Sewer Funds were approved through motion by Leedy. Seconded by Staley and carried.

Engineer's Report: Krauter reported that HRG has submitted the December 2024 CAP update to PA DEP. Krauter then presented Change Order No. 3 which decreases the Water Street Pump Station project contract price by \$13,550. This change order encompasses the cost for the re-cleaning of the Wet Well and the deduction in the cost for bypass pumping. T. Orris made a motion to approve Change Order No. 3 as presented. Seconded by Leedy and carried. Krauter presented Change Order No. 4- Final which decreases the contract price by \$10,000. This change order includes a deduction in cost acting as a set-off for defective bypass connection. Discussion was had regarding the deduction amount. T. Orris made a motion to approve Change Order No. 4- Final as presented. Seconded by Leedy and carried. Application for payment No. 6- Final Contract No. 2023-01 was approved through motion by Hulsberg contingent upon receipt of required closeout documents from Zimmerman Environmental. Seconded by Staley and carried.

Old Business: Secretary Burrell noted that 81 properties have not complied with the backflow prevention ordinance. Hulsberg made a motion for Secretary Burrell to send out violation notices indicating water service will be terminated on April 1st for those in non-compliance. Seconded by T. Orris and carried.

New Business: None Heard

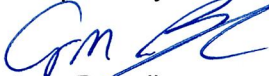
The Roylton Borough Authority recessed into Executive Session at 5:29 pm for legal matters. Regular Session resumed at 6:28 pm. T. Orris made a motion for Solicitor Miner and Borough staff to continue negotiation regarding the sewer treatment agreement to include researching small borrowing, confirmation of any future plant upgrade projects, confirmation of reserve capacity needs, RBA capital costs going towards sewage treatment and not conveyance, confirmation that the flowmeter RBA currently has meets requirements of the agreement and that the capacity payment would not be due until June 1, 2025. HRG was also directed to create a sewer rate study with the potential for a rate increase being discussed at the February meeting. Seconded by Hulsberg and carried.

No further action.

Motion was made by B. Orris to adjourn. Motion was seconded by Hulsberg and carried.

The meeting stood adjourned at 6:32 pm.

Respectfully submitted,



Amy Burrell
Recording Secretary