

June 24, 2025

Royalton Borough Authority

Minutes

The Royalton Borough Authority met on the above date; meeting being called to order by Chairman Hulsberg at 5:00 PM.

Authority Members present were John Hulsberg, Steve Leedy, Beth Orris, Tom Orris and Richard Staley.

Also in attendance were Amy Burrell, Recording Secretary, Solicitor Steve Miner, and Kole Nye, HRG.

Minutes of the previous meeting held May 27, 2025, were presented and approved through motion by Leedy. Seconded by T. Orris and carried.

The Financial Reports were presented and approved through motion by T. Orris. Seconded Leedy and carried.

The Schedules of Bills payable from the Water and Sewer Funds were presented and approved through motion by T. Orris. Seconded by Staley and carried.

Engineer's Report: Nye reported that HRG has prepared a draft of the June 2025 semi-annual CAP update for submission to PA Dep by June 30, 2025. Nye noted that the monitoring system at the Water Street Pump Station is not providing the full scope of data needed. HRG will be working with the provider to make the data available. An app update may just be needed. Hulsberg noted that flows looked to be improved with Nye replying in the affirmative. T. Orris reviewed that May was one of the wettest on record and the station had zero times of both pumps running. HRG's capital solutions group is currently gathering data from Borough staff to complete the sewer financial analysis and rate study. Mr. Rehab should be able to mobilize for the Shippen Street CCTV work in mid-July.

Old Business: Solicitor Miner reported that all parties are working through the signing process of the sewer treatment agreement. A review of the anticipated capital improvement costs and the Royalton Borough Authority's 7.5% of cost obligation. Discussion was held on the amount of financing the Authority should secure. From the discussion it was felt the capacity fee, estimated capital improvements, CCTV fees and bond counsel fees should be secured at an amount of \$375,000 with an anticipated term of 20 years. The Royalton Borough Council will need to guarantee the financing and a joint meeting of the Council and Authority will be needed in order to close by the end of August. A joint meeting will be held Tuesday, July 22nd at 6 pm. Leedy made a motion for Solicitor Miner and bond counsel to solicit bids from financial institution in the amount of \$375,000. Seconded by T. Orris and carried.

New Business: None Heard

No further action.

Motion was made by B. Orris to adjourn. Motion was seconded by Staley and carried.

The meeting stood adjourned at 5:23 pm.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Amy Burrell', with a stylized flourish at the end.

Amy Burrell
Recording Secretary