

November 25, 2025

Royalton Borough Authority

Minutes

The Royalton Borough Authority met on the above date; meeting being called to order by Chairman Hulsberg at 5:00 PM.

Authority Members present were John Hulsberg, Steve Leedy, Beth Orris, Tom Orris and Richard Staley.

Also in attendance were Amy Burrell, Recording Secretary, Solicitor Steve Miner, and Caleb Krauter, HRG.

Minutes of the previous meeting held October 28, 2025, were presented and approved through motion by T. Orris. Seconded by Leedy and carried.

The Financial Reports were presented and approved through motion by Leedy. Seconded by T. Orris and carried.

The Schedules of Bills payable from the Water and Sewer Funds were presented and approved through motion by T. Orris. Seconded by Leedy and carried.

Engineer's Report: Krauter presented HRG's 2026 Sewer Improvement Project Proposal for Professional Services. Krauter indicated that if approved the design and bid phase would occur around March 2026 and then a 2–3 week construction period in the summer. There should be no digging with this project. There is a one-foot drop in a section of pipe along Water Street but it is not anticipated that digging would be needed to complete the pipe lining in that area. Krauter reviewed the Authority's \$200,000 grant for this project. The total project costs would be broken down to 85% grant funds and 15% Royalton Borough Authority match. Leedy made a motion to approve HRG's 2026 Sewer Improvement Project Proposal for Professional Services as presented. Seconded by B. Orris and carried. Krauter noted that the December CAP report was being finalized and will be sent to Borough staff for review and comments.

Old Business: Chairman Hulsberg questioned if Borough staff received any feedback on the new rates and billing structure starting January 1, 2026. Secretary Burrell reported there was minimum feedback. Those that did communicate with staff understood why the changes were taking effect. Leedy asked for an update on backflow prevention compliancy for Londonderry Township residents on Royalton's waterline. Secretary Burrell stated she did not have the exact number to report at this time, but most have complied. Secretary Burrell will follow-up with the Authority Board in the next meeting.

New Business: Secretary Burrell reported that the Royalton Borough Council has approved the appointment of Donald Nagle to the Authority Board.

No further action.

Motion was made by B. Orris to adjourn. Motion was seconded by T. Orris and carried.

The meeting stood adjourned at 5:16 pm.

Respectfully submitted,



Amy Burrell
Recording Secretary