

Minutes

The Royalton Borough Council met on the above date; meeting being called to order by Council President Jody Flynn at 7 P.M.

Pledge of Allegiance and Silent Prayer were observed.

Roll call followed: Council Members recorded present for this session were, Randy Cain, Kenneth DesJardins, Jody Flynn, Justin Gilday, Chris Long, Cindy Marsh, and Michael Richards. Mayor James Fry attended via phone. Member absent was Chris Flynn. Also present were Solicitor Steve Miner and Borough Manager Amy Burrell.

Visitors and residents present were Christopher D. Ferrara, Christopher J. Ferrara, Robert Givler and Terence Watts.

Minutes of the December 10, 2024, meeting were presented and approved through motion by Marsh. Seconded by Richards and carried.

Residents and Visitors heard: Christopher D. Ferrara and Christopher J. Ferrara introduced themselves to the Council; no business heard.

Communications:

From- DLCBA- January meeting invitation.

The Financial Reports were presented and approved as submitted through motion by Long. Seconded by Cain and carried.

Schedules of Bills payable from the General and the State Appropriations Funds were presented. Long questioned if the invoice for Course Vector was for the new Borough website with Manager Burrell replying in the affirmative. Schedules of Bills payable from the General and the State Appropriations Funds were approved through motion by Long. Seconded by Richards and carried.

Engineer Report- No Report

Mayor and Police- Mayor Fry presented the police report for December and the January schedule. Marsh questioned what the game law violation was on the report. Sergeant Givler reviewed that someone was illegally shooting ducks. Mayor Fry presented a proclamation naming April 2025 as Pennsylvania 811 Safe Digging Month. Long made a motion to approve the proclamation. Seconded by Gilday and carried.

Highway- Manager Burrell apprised the Council that she presented the Borough's grant application to the Gaming Advisory Board on January 13, 2025.

Electric- No Report

Ordinance and Sanitation- The Code Enforcement report for December was submitted and approved through motion by Richards. Seconded by DesJardins and carried.

Budget and Finance- No Report

Park and Building- DesJardins reported that donations continue to be collected towards the next bench goal.

Fire- Resolution No. 2025-04 appointing Pat McKenna as Fire Marshal was approved through motion by Marsh. Seconded by Cain and carried. Manager Burrell reported that a fire hydrant was damaged during efforts to extinguish a house fire on Juniata Street. A quote has been received to replace the hydrant. Manager Burrell noted that an insurance claim has been opened and is still pending. Marsh made a motion to move forward with replacing the hydrant with general fund monies if the insurance claim is not approved. Seconded by Richards and carried.

Planning Commission/Zoning Hearing Board- Resolution No. 2025-01 appointing Bonnie Young to the Planning Commission was approved through motion by Richards. Seconded by Long and carried. Resolution No. 2024-02 appointing Terry Gilman to the Zoning Hearing Board was approved through motion by Cain. Seconded by Richards and carried. Resolution No. 2025-03 appointing Thomas Oxenford as an alternate to the Zoning Hearing Board as approved through motion by Richards. Seconded by Long and carried.

Authority Matters- Solicitor Miner apprised the Council that he has received a draft sewer treatment agreement. He will be presenting to the Authority Board, in their next meeting, for comments and will report back to the Council in February.

REMA- REMA will be hosting a pancake breakfast fundraiser Saturday, February 15, 2025, 7-10 am in the Senior Center.

Old business- None Heard

New business- Application for Payment No.1- Roof Replacement Phase 2 was approved through Marsh. Seconded by Cain and carried. Application for Payment No. 2- Roof Replacement Phase 2 was approved through motion by Long. Seconded by Richards and carried. Manager Burrell and Long discussed Middletown Borough's new ordinance limiting parking of trailers and boats on public roadways. Lower Swatara Township has a similar ordinance, but Royalton does not. There is concern with Middletown's ordinance adoption that Royalton could see an influx of boats and trailers parked on our streets. Manager Burrell noted that the Public Works department has completed an inventory of current trailers/boats within the Borough. Long questioned if Royalton could have a permit system to limit boat/trailer parking to Royalton residents. Solicitor Miner replied yes that is an option. The Council requested that Borough staff continue to monitor and report back if an increase in boat/trailer parking occurs. Manager Burrell requested consideration of appointing Public Works Foreman Andrew Menear to enforce property maintenance. Code Officer Watts indicated he was in favor of the appointment and would train A. Menear on the IWork's computer software. Council discussed and felt that having A. Menear appointed would help alleviate general property maintenance issues from Code Officer Watts. Gilday made a motion to appoint A. Menear to enforcement property maintenance within Royalton Borough. Seconded by Marsh and carried.

Council recessed into Executive Session at 7:25 pm for a potential legal matter.

Regular Session resumed at 7:46 pm. Long made a motion for Code Officer Watts to issue a Notice of Violation for the keeping of chickens per Borough ordinance for the resident as discussed in executive session. Seconded by Richards and carried.

No further business.

Richards made a motion to adjourn at 7:47 pm. Seconded by Marsh and carried.

Respectfully submitted,



Amy Burrell
Sec./Treas.