

Minutes

The Royalton Borough Council met on the above date; meeting being called to order by Council President Long at 7 P.M. Noted that no meeting was held in May 2026 due to lack of quorum.

Pledge of Allegiance and Silent Prayer were observed.

Roll call followed: Council Members recorded present for this session were Randy Cain, Kenneth DesJardins, Justin Gilday, Chris Long and Cindy Marsh. Also present was Mayor James Fry. Absent members were, Chris Flynn, Jody Flynn and Brandon Phillippy

Also present were Solicitor Abbigail Agosti and Borough Manager Amy Burrell.

Visitors and residents present were: Robert Burkett.

Minutes of the April 14, 2026, meeting were presented and approved through motion by Marsh. Seconded by Council Vice President DesJardins and carried.

Residents and Visitors heard: Robert Burkett of 219 Rife Street addressed the Council regarding golf carts on Borough streets. Burkett discussed he was told by the Royalton Police Department that he is not permitted to drive his golf cart on Borough roads per state law. Burkett researched and noted several Pennsylvania municipalities that have passed ordinances allowing golf carts. Burkett noted that his cart cannot be registered in Pennsylvania as it does not have a seventeen-digit VIN. He can however make modifications to register it in North Carolina where family resides. If he does that he will be given a North Carolina plate which would make it drivable in Pennsylvania. Council President Long provided information he was able to obtain from Marietta Borough regarding their ordinance adopted in 2024. Golf carts are permitted on restricted roads during daylight hours, driver's license and insurance required and the golf cart needs everything a car has (windshield, seatbelts, etc). The main issue they noted was nighttime driving. Marietta noted that ebikes are a bigger problem than golf carts. Council discussed ebikes and Pennsylvania laws that govern ebikes. Burkett stated he is going to proceed with registering his golf cart in North Carolina but would like the Council and Royalton Police to consider an ordinance that spells out regulations between golf carts and ebikes. Council discussed how state law supersedes local ordinances and if an ordinance was feasible. No action taken at this time.

Communications:

From- Dauphin County Commissioners- Dauphin County Local Share Municipal Grant notice of award: \$150,000 for debt service for the 2020 Road Project.

From- Middletown Volunteer Fire Dept.- Facility tour and informational presentation Tuesday, June 23rd at 7 pm.

From- REMA- Royalton Community Block Party- Saturday, July 25, 2026, 3-7 pm.

The Financial Reports were presented and approved as submitted through motion by Council Vice President DesJardins. Seconded by Cain and carried.

Schedules of Bills payable from the General and the State Appropriations Funds were presented. Marsh asked if the Highmark billing was monthly with Manager Burrell replying in the affirmative. Marsh also asked if Mutual of Omaha was an employee benefit with Manager Burrell stated that is for dental insurance. Schedules of Bills payable from the General and the State Appropriations Funds were approved through motion by Cain. Seconded by Council Vice President DesJardins and carried.

Engineer Report- No Report

Mayor and Police- Mayor Fry presented the police report for April and May, as well as the June schedule. Mayor Fry also presented Officer Hoffman's resignation. Marsh made a motion to accept Hoffman's resignation. Seconded by Council Vice President DesJardins and carried. The Mayor and Council thanked Hoffman for his service and wished him luck in his future endeavors. Manager Burrell presented a quote from Axon for new body cameras. The current cameras are experiencing battery life issues. Council and Mayor Fry reviewed that quote and directed Manager Burrell to add to the 2027 budget. If the battery life issue worsens the quote will be reevaluated for sooner action.

Highway- No Report

Electric- Resolution No. 2026-R-06 updating the Utility Shutoff Policy was presented and approved through motion by Cain. Seconded by Gilday and carried. Marsh made a motion to rehire Robert Ludwig as a part-time, as needed lineman. Seconded by Council Vice President DesJardins and carried.

Ordinance and Sanitation- The Code Enforcement report was submitted and approved through motion by Marsh. Seconded by Cain and carried. Manager Burrell apprised the Council that there has been no movement on the plans to demolish or rehabilitate 231 R Water Street from the fire that occurred in May 2024. The Borough is currently holding fire escrow funds for the property. Due to the complaints being received and the safety hazard of having the property remain in its current condition Council Vice President DesJardins made a motion for the Solicitors to notice the property owners that the Borough is beginning its process to revoke the funds and demo the property. Seconded by Gilday and carried. The iWorQ's quote for rental inspections on the agenda was removed from action items on the agenda as the Code Officer does not wish to proceed with presenting the proposal.

Budget and Finance- No Report

Park and Building- No Report

Fire- No Report

Planning Commission/Zoning Hearing Board- No Report

Authority Matters- Resolution No. 2026-R-05 reappointing Tom Orris to the Authority was approved through motion by Council Vice President DesJardins. Seconded by Cain and carried.

REMA- Manager Burrell reviewed that REMA participated in the Middletown Craft Fair and profited just over \$1800. Mayor Fry noted that Middletown Mayor Lloyd asked if REMA would like to sell pork sandwiches at the Middletown Labor Day fireworks. REMA volunteers are going to discuss and determine if REMA can participate.

Old business- A draft of Ordinance No. 276 Elimination of the Voting Wards and Reduction of Council Members along with signatures collected was presented. Gilday made a motion to advertise Ordinance No. 276 as presented. Seconded by Council Vice President DesJardins and carried.

New business- WREP has requested a letter supporting Middletown Borough's Growing Greener grant

application and indicating at this time Royalton does not see concerns with the project. Royalton will be able to review and comment should funding be awarded on the proposed design before finalization. Cain made a motion to supply a letter. Seconded by Council Vice President DesJardins and carried. Council President Long asked if there has been any progress on the bridge debris clean-up. Manager Burrell indicated no clean-up has occurred and new photos were sent that day to the County's engineer showing how the debris pile is growing. The July meeting date was discussed to determine if a quorum was available.

Council recessed into Executive Session at 7:55 pm for personnel and legal matters.
Regular Session resumed at 8:34 pm.

Council President Long stressed the importance of the meeting date due to the advertising of Ordinance No. 276. Marsh made a motion to change the July meeting date to July 21st as the first option and July 23rd as the second option pending review of Solicitor Miner's availability. Manager Burrell will advertise accordingly once the date is confirmed. Seconded by Cain and carried.

Gilday made a motion to notice the Edgewater HOA for the streetlight that was damaged by their contracted landscaping service. Seconded by Cain and carried.

Marsh made a motion to advertise a part-time police officer position,. Seconded by Council Vice President DesJardins and carried.

Cain made a motion for the Solicitors to draft an opinion letter regarding golf carts and ebikes. Seconded by Council Vice President DesJardins and carried.

No further business.

Cain made a motion to adjourn at 8:37 pm. Seconded by Council Vice President DesJardins and carried.

Respectfully submitted,



Amy Burrell
Sec./Treas.