

Minutes

The Royalton Borough Council met on the above date; meeting being called to order by Council President Long at 7 P.M.

Pledge of Allegiance and Silent Prayer were observed.

Roll call followed: Council Members recorded present for this session were Randy Cain, Kenneth DesJardins, Justin Gilday, Chris Long and Cindy Marsh. Also present was Mayor James Fry. Absent members were, Chris Flynn, Jody Flynn and Brandon Phillippy

Also present were Solicitor Steven Miner and Borough Manager Amy Burrell.

Visitors and residents present were: None

Minutes of the February 10, 2026, meeting were presented. Manager Burrell noted a correction to the minutes. Under Residents and Visitors heard; Seconded by C. Flynn needed to be added to the motion made by Cain. Minutes of the February 10, 2026, meeting with the correction was approved through motion by Marsh. Seconded by Cain and carried with DesJardins abstaining.

Residents and Visitors heard: None Heard

Communications:

From- REMA Community Yard Sale and Pancake Breakfast information.

The Financial Reports were presented and approved as submitted through motion by Cain. Seconded by DesJardins and carried.

Schedules of Bills payable from the General and the State Appropriations Funds were presented and approved through motion by Cain. Seconded by Gilday and carried.

Engineer Report- No Report

Mayor and Police- Mayor Fry presented the police report for February and the March schedule. The Mayor reported that the new SUV has arrived. Council President Long noted that it appears some of the officers are not working the mandatory patrol hours. Mayor Fry said he will review.

Highway- No Report

Electric- Manager Burrell provided an update on the current delinquent utility account balances within the Borough. Marsh questioned what the process is for rentals. Manager Burrell stated that the water, sewer and refuse is in the landlord's name, so they receive the bill. For electric the landlord may request the balance amount on accounts in the tenant's name. Tenants will be turned into collections and the landlord will be responsible for unpaid utilities. Solicitor Miner also reviewed property lien procedures. Solicitors' fees for the lien are paid for by the lien holder. Borough staff will hold return of utility services to the property until balances are paid. Manager Burrell reached out to PMEA members regarding winter shutoffs. The Council reviewed the information and discussed either reducing the moratorium period or going back to year-round shutoffs. Council tabled the agenda item for further review in the April meeting

once the moratorium period ends.

Ordinance and Sanitation- Code Officer Watts was unavailable to provide a report for the meeting due to illness. Manager Burrell reported that there has been no progress on the fire loss property at 231 R Water Street. Solicitor Miner reviewed the process of revoking the fire escrow funds and beginning the demolition process. Gilday made a motion for Solicitor Miner to notify the property owners of 231 R Water Street of the Borough's intention to begin the demolition process to abate the safety and property maintenance issues. Seconded by DesJardins and carried.

Budget and Finance- No Report

Park and Building- DesJardins noted that 120lbs have been collected so far this period.

Fire- No Report

Planning Commission/Zoning Hearing Board- No Report

Authority Matters- No Report

REMA- Manager Burrell reported that the 2026 Central PA Airshow will be a total of five days over Memorial Day weekend this year. Practice days will occur Thursday and Friday with public shows Saturday, Sunday, and Monday. Mayor Fry will close Water Street to local traffic only throughout the five days.

Old business- Discussions continued from previous meetings regarding the elimination of voting wards and reduction in Council members. Solicitor Miner reviewed his correspondence submitted to the Council that explained that per Borough Code the question would not go on the ballot. A petition is needed to trigger an ordinance consideration by the Council. The Council agreed that they still want the citizens feedback on this decision. Desjardins made a motion to seek a petition posing the question of ward elimination and Council member reduction to registered voters of the Borough of Royalton. Seconded by Gilday and carried. Manager Burrell stated a petition will be at the Borough office and available to anyone that wishes to seek signatures. Information on the petition will also be hand distributed to all properties within the Borough along with information regarding the community yard sale and pancake breakfast.

New business- Resolution 2026-R-05 WREP Agreement was presented and approved through motion by Marsh. Seconded by Cain and carried.

Council President Long indicated he has reached out to contacts with Lower Swatara Township and Middletown Borough to try and coordinate a date for Trick-or Treat. The efforts at this time were unsuccessful to get a confirmed date from either. Council discussed and determined it will move forward with setting the date for October 31, 2026, through motion by DesJardins. Seconded by Gilday and carried.

Council recessed into Executive Session at 8:09 pm for discussion of a Real Estate Matter. Regular session resumed at 8:15 pm. Council President Long noted that no action was a taken.

No further business.

Cain made a motion to adjourn at 8:15 pm. Seconded by Marsh and carried.

Respectfully submitted,



Amy Burrell
Sec./Treas.