

Minutes

The Royalton Borough Council met on the above date; meeting being called to order by Council President Jody Flynn at 7 P.M.

Pledge of Allegiance and Silent Prayer were observed.

Roll call followed: Council Members recorded present for this session were Kenneth DesJardins, Chris Flynn, Jody Flynn, Chris Long, Cindy Marsh, and Michael Richards. Also present was Mayor James Fry. Members absent were Randy Cain and Justin Gilday.

Also present were Solicitor Steve Miner and Borough Manager Amy Burrell.

Visitors and residents present were Robert Givler and Rachelle Reid.

Minutes of the February 11, 2025, meeting were presented and approved through motion by Long. Seconded by Richards and carried.

Residents and Visitors heard: None Heard

Communications:

From- Dustin Reigle- Kiwanis Park baseball field use for travel team practices and games. The Council requested a schedule from Mr. Reigle and noted that MABA will be given scheduling priority of the field.

From- Jerry Resh- 522R Water Street- Request for electric account credit. Marsh made a motion to decline the credit request due to the service being rendered and the Borough having paid for the electric supplied. Seconded by Long and passed. Richards abstained due to family relation. Conflict of Interest Abstention Memorandum was filed.

The Financial Reports were presented and approved as submitted through motion by Long. Seconded by Richards and carried.

Schedules of Bills payable from the General and the State Appropriations Funds were presented and approved through motion by Richards. Seconded by Long and carried.

Engineer Report- Manager Burrell presented an engineering agreement for the LSA Grant- Borough Hall Improvements. Richards expressed that he felt the fees were too high and the money received in these grants should be going towards the project itself and not engineering paperwork. He stated he would like to see the State Representatives get involved in grant requirements and focus the money to actual improvements. DesJardins made a motion to approve the agreement as presented. Seconded by Marsh. Richards voting no; motion passed.

Mayor and Police- Mayor Fry presented the police report for February and the March schedule.

Highway- Marsh requested the Public Works department fill the potholes on Shippen and Rife Streets.

Electric- Manager Burrell presented quotes to replace the three red tag utility poles within the Borough. Quotes were presented from Premium Utility Contractor and IB Abel. Gettle was contacted and

information was provided however, no quote was submitted. C. Flynn asked if Henkels and McCoy was contacted. Manager Burrell reported that the last time staff contacted Henkel and McCoy they stated they did not have a lineman on staff. Contact will be made again. Richards made a motion to approve the quote submitted by Premium Utility Contractor. Seconded by Long and carried.

Ordinance and Sanitation- The Code Enforcement report for February was submitted and approved through motion by Richards. Seconded by DesJardins and carried.

Budget and Finance- No Report

Park and Building- DesJardins reported that under 400lbs is needed for the next bench. Manager Burrell requested consideration of painting pickleball court lines on the basketball court behind the Borough Hall. Recreational pick-up games could be offer once a week with temporary, portable nets. Burrell indicted the Borough insurance has approved the activity. DesJardins made a motion to add pickleball court lines to the basketball court and reserve one evening a week for recreational games. Seconded by Marsh and carried.

Fire- No Report

Planning Commission/Zoning Hearing Board- No Report

Authority Matters- Resolution 2025-R-05 Sewer Treatment Agreement was held until Executive Session discussion.

REMA- REMA provided a memo to the Council regarding the upcoming Air Show being held at HIA. Long suggested two officers be on duty during the show times to patrol parking within the Borough. Manager Burrell noted that REMA anticipates receiving Dauphin County emergency plan for the event which would indicate if REMA will need to provide any support efforts.

Old business- DesJardins reported that WREP delayed voting again due to DEP changing MS4 requirements.

New business- Council discussed a microphone system for the Council chambers. Mayor Fry reviewed potential options and indicated he will gather some pricing. Topic tabled until April's meeting. Manager Burrell discussed options for the 2025 Gaming Grant application submission. It was recommended funding be sought for debt service on the 2020 road project with Council being in the affirmative. Manager Burrell noted that the utility moratorium period for non-shutoff will be ending April 1<sup>st</sup>. The Royalton Authority Board will also be enforcing backflow prevention compliancy on this date. Richards requested that the minimum water/sewer charges be reviewed for multifamily dwellings. As a landlord he reviewed the amount he pays in minimums which he feels seems to be skewed compared to residential homes. Solicitor Miner reviewed that billing is based on 1 EDU per residential establishment. He reviewed ACT 43 of 2021 and advised Richards that he can discuss with his personal attorney. Council Vice President Long requested a discussion on the elimination of wards within the Borough and to reduce the number of council seats. He expressed his concern of getting people interested in running for open seats. He presented information on the council sizes of varying municipalities within Dauphin County. Most have less numbers than Royalton and have eliminated their wards. If wards are eliminated then all seats would be at-large representatives. C. Flynn stated that he would want the people of Royalton to vote and decide if this is the direction they want to see the council go in. Solicitor Miner stated the change could be by ordinance or it could be by the signature of citizens to initiate the ordinance. Long stated he is concerned for future councils as we are having difficulty now filling seats. A reduction in members would take the council to seven at-large representatives. Solicitor Miner stated that a change cannot be made at this time since the open sets are already on the ballot, but the Council can revisit in January 2026. Topic was tabled.

Council recessed into Executive Session at 7:48 pm for legal matters and professional matters.

Regular Session resumed at 8:21 pm. Marsh made a motion to approve Resolution 2025-R-05 Sewer Treatment Agreement as presented. Seconded by DesJardins and carried. Richards made a motion to advertise an RFP for engineering services. Seconded by DesJardins and carried.

No further business.

C. Flynn made a motion to adjourn at 8:22 pm. Seconded by Richards and carried.

Respectfully submitted,



Amy Burrell  
Sec./Treas.