

Minutes

The Royalton Borough Council met on the above date; meeting being called to order by Council Vice President Chris Long at 7 P.M.

Pledge of Allegiance and Silent Prayer were observed.

Roll call followed: Council Members recorded present for this session were Randy Cain, Chris Flynn, Chris Long, Cindy Marsh, and Michael Richards. Members absent were Kenneth DesJardins, Jody Flynn, and Justin Gilday. Also present was Mayor James Fry.

Also present were Solicitor Steve Miner and Borough Manager Amy Burrell.

Visitors and residents present were Robert Givler, Ben Kirk, Andrew Menear and Jeff Myer.

Minutes of the April 8, 2025, meeting were presented and approved through motion by Richards. Seconded by Marsh and carried.

Residents and Visitors heard: None Heard

Communications:

From- Care-A-Van Committee- Thank you for donation request.

From- Avive-4minute City Program- AED units for communities. The Borough staff has acquired a unit and we have been informed that two other residents within the Borough are going through the training to receive units. The Borough unit was put into use in the first week of having it. The Borough staff requested to purchase blue and white emergency lights for the public works trucks. Sergeant Givler stated that use of the lights would be permissible. Marsh made a motion to approve the purchasing of emergency lights for the two public works trucks. Seconded by C. Flynn and carried.

From- Dauphin County Gaming Grant- Award of \$125,000 for the Public Works Building project.

The Financial Reports were presented and approved as submitted through motion by Richards. Seconded by C. Flynn and carried.

Schedules of Bills payable from the General and the State Appropriations Funds were presented and approved through motion by Richards. Seconded by Cain and carried.

Engineer Report- No Report

Mayor and Police- Mayor Fry presented the police report for April and the May schedule. Mayor Fry presented a proclamation limiting the use of Water Street to local traffic only during the Harrisburg International Air Show. Richards made a motion to approve the proclamation. Seconded by Cain and carried. Sergeant Givler reported that the police department participated in the Seven Sorrows BVM School touch a truck event. Sergeant Givler requested permission to discuss the purchasing of a solar battery for the speed time sign with Highspire Borough. Vice President Long asked if the sign will still be portable with Sergeant Givler replying in the affirmative. Council gave permission for Sergeant Givler to discuss with Highspire Borough. Sergeant Givler then asked permission to take the police SUV to

Hoffman Ford for diagnostic testing as it is having issues. After discussion, Council requested that the SUV first be taken to Dailey's for testing. Sergeant Givler discussed the purchasing of a new police vehicle for 2026. Council stated that Sergeant Givler can begin researching pricing.

Highway- Public Works Foreman A. Menear submitted a memo regarding the paint machine quote that was presented in the April meeting. Discussion was had on cleaning of the machine and the time and material savings that would be achieved by purchasing a machine. Painting of stop sign lines, and speed timing lines was also discussed. Richards made a motion to purchase the paint machine as quoted. Seconded by Marsh and carried.

Electric- Manager Burrell noted that the utility pole replacement project has been completed. Council Vice President Long asked what tree trimming work the Borough staff completes. Public Works Foreman A. Menear stated that staff only does tree trimming away from the electrical lines. Otherwise, it is the homeowner's responsibility.

Ordinance and Sanitation- The Code Enforcement report for April was submitted and approved through motion by Richards. Seconded by Cain and carried.

Budget and Finance- No Report

Park and Building- Manager Burrell reported that under 219lbs is needed for the next bench.

Fire- Manager Burrell reported that the Borough's insurance has agreed to process the claim on the damaged Juniata Street fire hydrant.

Planning Commission/Zoning Hearing Board- Ben Kirk of Burget and Associates presented the Preliminary/Final Minor Subdivision plan for 231 R Water Street. Manager Burrell reported that this plan is to consolidate three lots into one and the plan has been approved by the Planning Commission. Richards asked if the long-term plan was to rebuild. Kirk stated that the goal is to tear down and rebuild to the flood regulations. He shared the draft plans for the new dwelling. Kirk indicated a Zoning variance will be needed for the set-back requirements. Manager Burrell reviewed that the Borough is hold fire escrow funds on the property. Richards made a motion to approve the Preliminary/Final Minor Subdivision plan for 231 R Water Street as presented. Seconded by Marsh and carried.

Authority Matters- Resolution 2025-R-06 appointing Beth Orris to the Royalton Borough Authority was presented and approved by Cain. Seconded by Richards and carried. Solicitor Miner discussed updates on the sewer treatment agreement. He was just presented the final draft of the agreement for consideration of the Council and Authority. Solicitor Miner reviewed that the advertising of the ordinance was not on the advertised agenda however under Act 65 the item is permitted due to no agreement is being entered; it is solely advertising. Marsh made a motion to advertise the sewer treatment agreement ordinance as drafted. Seconded by Cain and carried.

REMA- No Report

Old business- No Business Heard

New business- Manager Burrell stated that HRG was the only firm to submit for the Borough's request for proposals for engineering services. No changes were made to their current fee schedule. Marsh made a motion to present the 2025 Royalton Borough scholarship in the amount of \$1,000 to Kylie Hickoff. Seconded by Richards and carried. Council Vice President Long discussed the current status of MARA. A history of the municipal agreement was presented and a discussion on the current hiring of a new employee was had. Council Vice President Long noted that the municipalities were not involved in the changing of the Director job description or the hiring process. The MARA municipal representatives have expressed concern that the municipalities are no longer active with the operations of the program. There has not been a meeting or financial information provided to the municipal representatives since the Fall of

2024. Council President Long stated there is a meeting scheduled in the near future and he will report back to the Council.

No further business.

C. Flynn made a motion to adjourn at 7:53 pm. Seconded by Richards and carried.

Respectfully submitted,



Amy Burrell
Sec./Treas.