

Minutes

The Royalton Borough Council met on the above date; meeting being called to order by Council Vice President Chris Long at 7 P.M.

Pledge of Allegiance and Silent Prayer were observed.

Roll call followed: Council Members recorded present for this session were Randy Cain, Kenneth DesJardins, Chris Flynn, Chris Long and Cindy Marsh. Also present was Mayor James Fry. Absent members were Jody Flynn, Justin Gilday, and Michael Richards

Also present were Solicitor Steve Miner and Borough Manager Amy Burrell.

Visitors and residents present were Robert Givler.

Minutes of the September 9, 2025, meeting were presented and approved through motion by Cain. Seconded by DesJardins, with Marsh abstaining, and carried.

Residents and Visitors heard: None Heard

Communications:

From- REMA- Royalton Boo Crew upcoming event information. Manager Burrell noted that candy was donated from Hershey Foods.

The Financial Reports were presented and approved as submitted through motion by Marsh. Seconded by DesJardins and carried.

Schedules of Bills payable from the General and the State Appropriations Funds were presented and approved through motion by Cain. Seconded by C. Flynn and carried.

Engineer Report- No Report

Mayor and Police- Mayor Fry presented the police report for September and the October schedule. Marsh made a motion to approve the resignation of Officer Blake Bilbrey. Seconded by DesJardins and carried. Council recessed into Executive Session at 7:05 pm for a personnel matter. Regular session resumed at 7:13 pm with no action taken.

Highway- No Report

Electric- No report

Ordinance and Sanitation- The Code Enforcement report for September was submitted and approved through motion by DesJardins. Seconded by Cain and carried.

Budget and Finance- Manager Burrell reviewed the upcoming loan payment for the 2020 roadway and drainage project. In reviewing the finances and the upcoming winter moratorium period Manager Burrell requested the Council consider transferring funds from the PLGIT account for the loan payment. DesJardins made a motion to withdrawal from PLGIT account for the loan payment. Seconded by Marsh

and carried.

Park and Building- DesJardins reported that 202 pounds has been collected so far towards a new bench. Manager Burrell reported that asbestos and lead testing was conducted on the windows and doors that are due to be replaced. Asbestos came back clear, but lead would need further testing and come with additional costs for special disposal if needed. Manager Burrell reviewed the budget for the project and the possibility of the Authority paying for a portion. Solicitor Miner noted this would be an appropriate expense for the Authority.

Fire- No Report

Planning Commission/Zoning Hearing Board- No Report

Authority Matters- No Report

REMA- Manager Burrell provided a follow-up regarding the debris accumulation at the New Canal Street bridge. HRG, the County bridge engineer, is aware of the issue and will be including the removal in a future project. REMA will continue to monitor the clean-up status.

Old business- None Heard

New business- Manager Burrell provided information on Royalton's Community Christmas. A discussion was held on possibly having pony rides at the event. A review of the insurance requirements and costs were discussed. Council was approving of the pony rides if REMA was on board and would cover any expenses.

Resolution 2025-R-02 Statewide LSA Grant was presented and approved through motion by Cain. Seconded by C. Flynn and carried.

Council recessed into Executive Session at 7:30 pm for a Personnel and Legal Matter. Regular session resumed at 7:55 pm. Cain made a motion for Solicitor Miner to send a property maintenance invoice to 326 Burd Street to include administrative fees. Seconded by C. Flynn and carried.

No further business.

C. Flynn made a motion to adjourn at 7:56 pm. Seconded by Cain and carried.

Respectfully submitted,



Amy Burrell
Sec./Treas.