Royalton Borough Council September 8, 2026

Minutes

The Royalton Borough Council met on the above date; meeting being called to order by Council President Long at 7 P.M.

Pledge of Allegiance and Silent Prayer were observed.

Roll call followed: Council Members recorded present for this session were Randy Cain, Kenneth DesJardins, Chris Long, and Cindy Marsh. Also present was Mayor James Fry. Absent members were, Chris Flynn, Justin Gilday and Brandon Phillippy.

Also present were Solicitor Abbigail Agosti and Borough Manager Amy Burrell.

Visitors and residents present were: Thomas Keiffer Sr, Alex Leonard, Michele Moore, Nicole Remsburg, Sam Schleicher, and Tiffani Tezak.

Minutes of the August 11, 2026, meeting were presented and approved through motion by Marsh. Seconded by Cain and carried.

At this time Council President Long indicated that interviews were going to be conducted for the open Council position that will be filled via appointment. Interested candidates presented themselves and Council President Long reviewed that no decision will be made this evening but rather in the October meeting. Each candidate was given 10 minutes and those not interviewing were asked to wait in a secluded area outside of the Council chambers. Candidates coming forward were: Thomas Keiffer Sr, Michele Moore, Nicole Remsburg, Sam Schleicher, and Tiffani Tezak. All candidates were thanked for their time and interest in serving Royalton Borough.

Residents and Visitors heard: None Heard

Communications:

From- Solicitor Miner- Update regarding polling locations for November 2026.

From- AMP- Cyber 360 Award

From- South Central EMS- Local Share Account Gaming Grant letter of support request for Dauphin County EMS Council Active Threat Response Equipment Initiative. Marsh made a motion for a letter of support to be provided. Seconded by Cain and carried.

From- Manager Burrell- Zoning Determination- 108 Canal Street

From- Manager Burrell- Enforcement of no alcohol in the senior center or parks.

The Financial Reports were presented and approved as submitted through motion by Cain. Seconded by Council Vice President DesJardins and carried.

Schedules of Bills payable from the General and the State Appropriations Funds were presented. Council President Long asked if the invoice from Middletown Borough was for the electrical mutual aid services provide by Middletown Borough with Manager Burrell replying in the affirmative. Schedules of

Bills payable from the General and the State Appropriations Funds were approved through motion by Marsh. Seconded by Cain and carried.

Engineer Report- No Report

Mayor and Police- Mayor Fry presented the police report for August and the September schedule. Mayor Fry noted that the Police Committee met and is recommending the hiring of Randall Richards as a part-time police officer at the current starting rates. Marsh made a motion to hire Randall Richards as a part-time police officer at the terms discussed. Seconded by Council Vice President DesJardins and carried. Manager Burrell reported that a meeting was had with Axon and a new quote was provided for the body camera program as the previous quote did not align with the timeframe the Borough needed for updating and grant submission. Axon was able to provide a new quote that is significantly lower and would not require grant funding. Council reviewed the new quote and approved through motion by Cain. Seconded by Council Vice President DesJardins and carried. Manager Burrell also noted that during the meeting with Axon it was discovered that the in-car camera system that was in the Ford patrol vehicle fire would be covered under warranty. A new system will be delivered and will be ready to install into a new vehicle.

Electric- No Report

Ordinance and Sanitation- The Code Enforcement report was submitted and approved through motion by Cain. Seconded by Marsh and carried. Manager Burrell reviewed that two properties were issued notices and a deadline for property maintenance clean-up of weeds and grass. If the work is not completed by the deadline given the Borough will enter, complete the work and invoice for the remediation services. Manager Burrell questioned if the part-time public works staff would also qualify for the differential property maintenance payrate with Council replying in the affirmative. Manager Burrell reported that 231 R. Water Street has completed most of the required demolish of the fire damaged property however several items still remain open on the permit. Discussion was held on releasing the fire escrow funds. From the conversation Marsh made a motion to release the fire escrow funds contingent upon completion of the open items on the demolition permit and the signing off by Code Officer Watts. Seconded by Council Vice President DesJardins and carried. The Republic Services Contract extension and 2027 rate recommendation was presented. Cain made a motion to approve the extension agreement as presented and a rate of $34.75 per month starting January 1, 2027. Seconded by DesJardins and carried.

Budget and Finance- No Report

Park and Building- No Report

Fire- No Report

Planning Commission/Zoning Hearing Board- No Report

Authority Matters- No Report

REMA- No Report

Old business- Council President Long and Manager Burrell reported that they were able to meet with District Justice Judy regarding the ordinance draft for the management of stray cats. District Justice Judy only had comments on the fines and penalties section and the draft presented was updated with those changes. Marsh asked if Solicitor Miner reviewed the new draft for Solicitor Agosti replying in the affirmative and noting there was no comments on their end. Ms. Remsburg stated as a resident the cat defecation in yards is the biggest issue. Council President Long agrees and noted the frustration of there being no regulations for cats like there are for dogs. Council President Long reminded the group that this is not to stop people from taking care of the stray cat population but rather to impose responsible

caretaking. Marsh made a motion to advertise the stray cat management ordinance. Seconded by Council Vice President DesJardins and carried.

New business- Council Member Brandon Phillippy has submitted his resignation from Council due to his military obligations. Cain made a motion to accept Phillippy's resignation. Seconded by Council Vice President DesJardins and carried. Dauphin County Gaming Grant Resolution 2026-R-07 was presented and approved through motion by Marsh for the submission of an application for $85,000 to purchase a skid loader. Seconded by Cain and carried. Dauphin County Gaming Grant Resolution 2026-R-08 was presented and approved through motion by Cain for the submission of an application for the additional funds needed to purchase a seconded police vehicle and in-car and portable police radios. Amount to be requested pending upon awards of the Statewide LSA Grants and quotes received. Seconded by Marsh and carried. The Minimum Municipal Obligation was presented and approved by Cain. Seconded by Council Vice President DesJardins and carried. The South Central EMS agreement was presented and approved with a no rate increase through motion by Cain. Seconded by Marsh are carried. The October meeting date was reviewed for a quorum which it was determined that date can stay as scheduled. Mayor Fry indicated he will be attending the ribbon cutting for the new Middletown Area Primary School. Council President Long also stated he attended a flag raising ceremony for the start of the school year.

No further business.

Cain made a motion to adjourn at 8:48 pm. Seconded by Council Vice President DesJardins and carried.

Respectfully submitted,

Amy Burrell
Sec./Treas.